**Application for award of the title of Visiting Fellow**

The title of **Visiting Fellow** may be awarded to other persons considered to be of at least equivalent calibre to a lecturer, that is, who would be short-listed if applying for a lectureship in the specific subject area. The title may be awarded by the relevant Dean after consultation with the appropriate Pro-Vice-Chancellor. Retired non-professorial staff who maintain academic links with the University would be eligible for the title of Visiting Fellow.

|  |
| --- |
| **Name, professional position and contact details of the applicant, including date of birth (DOB is required for the University iTrent system and will only be accessed by HR staff):**  |
|  |

|  |
| --- |
| **Proposed title: Visiting Fellow in**  |

|  |
| --- |
| **LU School/Subject Area contact (name and email):** |
|  |

|  |
| --- |
| **Duration of Appointment:** (Maximum 3 year initial appointment)**Appointment start date:** |

|  |
| --- |
| **Outline the involvement the candidate will have with the Subject Area/School and how the post fits with School strategy generally:** |
|  |
| **Provide details of any honorarium or office or other support facilities that are proposed, including the source of any funds required. *Note: Expenditure in excess of 10% of the maximum of the Lecturer salary scale would require the prior approval of the Operations Committee.*** |
|  |
| **If the applicant does not have an academic background, please explain how their achievements show that they can be considered to be of at least equivalent calibre to a lecturer in a broad sense.**  |
|  |

|  |
| --- |
| **Signatures in confirmation of support for the case** |
|  | Name  | Signature | Date |
| School sponsor |  |  |  |
| Dean of School |  |  |  |

Proposals together with a current CV should be directed to the relevant HR Partner, who will submit them for assessment to the Pro Vice-Chancellor (Research).